

**SMART PLANNING
Meeting Minutes**

March 28, 2012

10:00 a.m.

**ECIA, 7600 Commerce Park
Dubuque, IA 52002**

Consortium Members

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|--|--|
| <input checked="" type="checkbox"/> Anna O'Shea-Dubuque County | <input checked="" type="checkbox"/> Janet Berger-City of Epworth |
| <input checked="" type="checkbox"/> Laura Carstens-City of Dubuque | <input checked="" type="checkbox"/> Joyce Jarding-City of Farley |
| <input type="checkbox"/> Dave Johnson (proxy)-City of Dubuque | <input checked="" type="checkbox"/> Karen Snyder-City of Peosta |
| <input checked="" type="checkbox"/> Beth Bonz-City of Asbury | <input type="checkbox"/> Eric Schmechel-Dubuque SWCD |
| <input type="checkbox"/> Tim Long-City of Cascade | <input type="checkbox"/> Chandra Ravada-ECIA |
| <input checked="" type="checkbox"/> Mick Michel-City of Dyersville | |

Public Present

Staff Present

Dan Fox, Larry Nagel, Paige Comer, Kelsey McElroy-Anderson

Call to Order

The meeting was called to order by Anna O'Shea at 10:15 a.m. The Smart Planning meeting for March 28, 2012 was held at ECIA in Dubuque Iowa. Introductions were made.

Approval of the Agenda

Two items, CPAT Grant and University of Iowa Student Project were added under Other Business. Motion by Michel, second by Bonz to approve the agenda for the March 14, 2012 Smart Planning Meeting as amended. Motion passed unanimously.

Review and approve the minutes from the Wednesday, March 14, 2012 Smart Planning Consortium Meeting

A spelling error was corrected on page three of the minutes.

Motion by Carstens, second by Jarding to approve the March 14, 2012 minutes as amended. The motion passed 6-0. Snyder abstained.

Comments from the public that do not appear on the agenda.

There were no comments from the public.

Review/ Approve Economic Development Chapter

Fox presented the Economic Development Chapter and the changes made. Fox explained that he tried to make the data more consistent throughout the chapter. He contacted Dan McDonald from GDDC to see if he has any ideas for the data, but has not received a response. Fox had also made other minor changes to the document.

Grammatical and sentence structuring changes were made throughout the document. Fox will make those changes to the chapter.

Bonz offered to check into the West Side Business Association to see if it should be included in the list of economic development corporations.

Motion by Carstens, second by Snyder to approve the Economic Development Chapter as amended. The motion passed unanimously.

Review/ Approve Infrastructure and Utilities Goals and Objectives

Fox presented the Public Infrastructure and Utilities Goals and Objectives. A few changes were made to the document. Discussion followed.

Motion by Michel and second by Carstens to approve the Infrastructure and Utilities Goals and Objectives as amended. Motion passed unanimously.

Discussion on Infrastructure and Utilities Chapter

Fox presented the Public Infrastructure and Utilities Chapter. Fox stated that he was looking for better broadband internet map data. He will continue to look for a better data and will have a broadband map prepared for the next meeting.

Kesley McElroy-Anderson from ECIA described the Connect Iowa project. Connect Iowa is working to ensure that all Iowans have access to the benefits of high-speed internet. McElroy-Anderson explained that Connect Iowa is looking for a local champion in Dubuque County, and asked if any Smart Planning Consortium members were interested in becoming the champion. Consortium members will pass the request along along to appropriate people within their organizations. McElroy-Anderson also reported connect Iowa has also been collecting and mapping data on internet access. The data is available for public use and could be useful for the Infrastructure and Utilities Chapter of the Smart Plan. Fox will look into getting the Connect Iowa data for Dubuque County.

O'Shea pointed out infrastructure const estimates used on page five was from a 2002, and seemed to be outdated. Fox will look into the study and find alternatives to using these dollar figures.

Fox requested a short description each community's water and wastewater systems.

Several additional changes were made to the document. Fox will make these changes and present and updated version of the chapter to at the next meeting.

Discussion on Agriculture and Natural Resources Chapter

Fox informed the group that the next chapter is that Agriculture and Natural Resources chapter. He will be presenting a draft of this chapter at the next meeting.

Discussion on Land Use Element

Fox reported that he presented Peosta's future land use map at the Peosta City Council meeting on February 28. Fox will be contacting the other consortium members to schedule land use map presentations at future council meetings. Fox will also be working on a draft land use chapter, which will be presented at a future consortium meeting.

Review/Approve Community Facilities Goals, Objectives, and Maps

Fox presented the Community Facilities Goals, Objectives, and Maps. He explained that the consortium had discussed this item previously, but according to the official minutes, the item had not been approved. Discussion followed. Several minor changes were suggested.

Motion by Snyder, second by Berger to approve the Community Facilities Goals, Objectives, and Maps as amended. The motion passed unanimously.

Review/Approve Public Participation Plan

Fox presented the Public Participation Plan. He explained that the consortium had discussed this item previously, but according to the official minutes, the item had not been approved. Discussion followed. Several minor changes were suggested.

Motion by Carstens and second by Berger to approve the Public Participation Plan as amended. The motion passed unanimously.

Review/Approve Vision

Fox presented the Smart Planning Vision. He explained that the consortium had discussed this item previously, but according to the official minutes, the item had not been approved. Discussion followed. Several minor changes were suggested.

Motion by Jarding, second by Carstens to approve the Public Participation Plan as amended. The motion passed unanimously.

Discussion on CDBG ARRA Grant

O'Shea and Fox updated the group on the progress of the CDBG ARRA Grant. Fox reported that a public hearing was held at the Dubuque County Courthouse on March 26. Additional hearings will be held in Sageville, Bankston, and Durango. The Sageville meeting will be held at 6:30 p.m. on April 3. The Bankston and Durango meetings have yet to be scheduled. O'Shea presented an update to the RFP. A section that states that the final plan will become the property of Dubuque County was added. The RFP will be sent out following its approval by the County Board of Supervisors.

Other Business

O'Shea updated the group on the CPAT grant. She presented cost information from Story County. Story County participated in the CPAT process and was able to complete the entire process spending only \$5,000.

O'Shea provided a full description to University of Iowa Student Project. Next fall University of Iowa graduate students in the School of Urban and Regional Planning will be working with the City of Dubuque, Dubuque County, and the Smart Planning Consortium to create a set of county-wide or regional sustainability indicators.

Adjournment

Motion by Carstens, second by Bonz to adjourn the March 28, 2012 Smart Planning meeting. The motion passed unanimously. The meeting adjourned at 12:46 p.m.