

**SMART PLANNING  
Meeting Minutes**

**October 10, 2012**

**10:00 a.m.**

**ECIA, 7600 Commerce Park  
Dubuque, IA 52002**

**Consortium Members**

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|--|--|
| <input checked="" type="checkbox"/> Anna O'Shea-Dubuque County     | <input checked="" type="checkbox"/> Janet Berger-City of Epworth |
| <input checked="" type="checkbox"/> Laura Carstens-City of Dubuque | <input checked="" type="checkbox"/> Joyce Jarding-City of Farley |
| <input type="checkbox"/> Dave Johnson (proxy)-City of Dubuque      | <input checked="" type="checkbox"/> Karen Snyder-City of Peosta  |
| <input checked="" type="checkbox"/> Beth Bonz-City of Asbury       | <input checked="" type="checkbox"/> Eric Schmechel-Dubuque SWCD  |
| <input type="checkbox"/> Tim Long -City of Cascade                 | <input type="checkbox"/> Chandra Ravada-ECIA                     |
| <input type="checkbox"/> Mick Michel-City of Dyersville            |  |

**Public Present**

**Staff Present**

Dan Fox, Paige Comer

### **Call to Order**

The meeting was called to order by Anna O'Shea at 10:10 a.m. The Smart Planning meeting for October 10, 2012 was held at ECIA in Dubuque, Iowa.

### **Approval of the Agenda**

There were no changes made to the agenda.

Motion by Bonz, second by Carstens to approve the agenda for October 10, 2012 as amended. The motion passed unanimously.

### **Review and approve the minutes from the Wednesday, October 26, 2012 Smart Planning Consortium Meeting**

There were a few changes made. Page was spelt incorrectly, and the wording of a sentence was changed on the last page.

Motion by Snyder, second by Jarding to approve the minutes from Wednesday, October 26, 2012 as amended. Carstens abstained.

### **Comments from the public that do not appear on the agenda.**

No public was present for comments.

### **Discussion on Future Land Use Maps**

Fox made changes to the Land Use Maps based on the suggestions from the previous meeting. Fox has uploaded these maps on to the FTP website for others to view.

After some discussion, some new suggestions were that Fox should identify the brown sections on the map within the map's legend. Jarding brought some changes to Fox for the Farley maps. Fox is waiting on input from Dyersville regarding the Dyersville's new annexation.

### **Discussion on Land Use Chapter**

Fox asked the consortium to look over the annexation maps he included in the chapter to be checked for accuracy. There was some discussion on whether the date of the information was correct. Cities are to check to see if the maps reflect all areas that have been annexed. Fox will change the year on the map and within the text to make sure this is accurate.

Within the zoning section of the chapter, Fox should mention that hybrid, form based, and smart codes are a new way of zoning. Other changes include correcting some spelling errors and restructuring a few sentences. The consortium would also like to see environment added to the goal sentence in the introduction.

Motion by Berger, second by Carstens to approve the Land Use Chapter as amended. The motion passed unanimously.

### **Discussion on Implementation Chapter**

Fox changed the organization of the chart used in the Implementation Chapter to be easier to follow. Spelling errors within the chart were corrected.

The consortium would like to see a descriptions within the chart to better understand the groups or projects listed.

Within the chapter there should be a section to describe how implementation can be different for each community.

### **Final prep for Public Input Meeing (6 p.m. Fire Training Center)**

Fox described that he will an example of implementation from Brainerd Minnesota within the PowerPoint presentation he put together. The meeting will begin with a light meal, have Dan's presentation, and then the Implementation chart will be distributed. Groups will have time to discuss implementation in their communities.

### **Update on City Workshops**

The final workshop in Cascade went well.

### **Update on CPAT Grant**

The CPAT team is coming next week. O'Shea is still finalizing the schedule for Thursday. She is still accepting names of stakeholders that would like to meet with the CPAT team, and those names can be sent to O'Shea for scheduling.

### **Adjournment**

Motion by Carstens, second by Bonz to adjourn the October 10, 2012 Smart Planning meeting. The motion passed unanimously. The meeting adjourned at 12:20 p.m.