

**SMART PLANNING
Meeting Minutes**

November 9, 2011

10:00 a.m.

ECIA

Consortium Members

- Anna O'Shea-Dubuque County
- Laura Carstens-City of Dubuque
- Dave Johnson (proxy)-City of Dubuque
- Beth Bonz-City of Asbury
- Randy Lansing-City of Cascade
- Mick Michel-City of Dyersville

- Janet Berger-City of Epworth
- Bill Einwalter-City of Farley
- Karen Snyder-City of Peosta
- Eric Schmechel-Dubuque SWCD
- Chandra Ravada-ECIA

Public Present

Jim Bodnar, Dubuque County

Staff Present

Dan Fox

Call to Order

The meeting was called to order by Anna O'Shea at 10:15 a.m. The Smart Planning meeting for November 9, 2011 was held at ECIA. Introductions were made.

Approval of the Agenda

O'Shea requested the addition of Discussion on the CPAT Application and the Training in Des Moines could be item number 9. Other Business.

Motion by Carstens, second by Bonz to approve the revised agenda for November 9, 2011. The motion passed unanimously.

Review and approve the minutes from the Wednesday, October 5, 2011 and the Wednesday, October 26, 2011 Smart Planning Consortium Meetings

Snyder pointed out typos on page three of the October 5 minutes and noted that a reference to the Peosta Recreation Center on page four should be changed to the "Peosta Community Centre." Fox said he will make the corrections.

Motion by Carstens, second by Snyder to approve the revised minutes for the Wednesday, October 5, 2011 Smart Planning Consortium meeting. Motion passed unanimously.

Snyder point out typos on page three of the October 26 minutes. Fox said he will make the corrections.

Motion by Carstens, second by Snyder to approve the revised minutes for the Wednesday, October 26, 2011 Smart Planning Consortium Meeting. Motion passed unanimously.

Review/Approve the 2012 Meeting Schedule

Fox presented a draft 2012 meeting schedule. He stated that the months of January and February have one meeting that is scheduled for the second Wednesday of the month. March through August have two meetings per month scheduled on the second and fourth Wednesdays of the month.

Carstens stated that she feels that the group will need to work hard to compete the plan by November.

It was requested that ECIA host the January and February meetings as city staff will be busy with budget work. Beginning in March, when the schedule reverts back to two meetings per month, the location of the first meeting of the month will move among the consortium communities and ECIA will host the second meeting of the month. O'Shea will send out an email requesting members sign up for hosting duties.

Report on Peosta Land Use Workshop

Snyder reported that the Peosta land use workshop that was held on November 1, at the Peosta Community Centre. Snyder reported that 30-35 residents, city council members, planning commission members and local developers attended the meeting. Comments from the meeting included:

- Peosta lacks a downtown/main street area.
- Several streets are in need of repair.
- Peosta needs to address its storm water problem.

Snyder stated that it was an overall good input session.

Bonz asked what methods were used by Peosta to get the word out about the meetings.

Snyder said that notices were posted in the local newspapers and on the city website. She also contacted several specific people personally.

Carstens asked how input was collected on chapters other than watershed and land use.

O'Shea explained that we did not ask for specific input on the other chapters, but paper copies of the chapters and contact information were provided so people could provide input later.

Discussion on Housing Goals and Objectives

Carstens presented comments on the Housing Goals and Objectives from David Harris of the City of Dubuque Housing and Community Development Department. The group discussed the comments and made several changes to the document. Carstens said that she would make the changes to the document and send to Fox for review and revision. Changes made to the goals and objectives made during the meeting will be attached to the end of this document.

Presentation on Future Land Use Analysis

Fox presented the Peosta Future Land Use analysis map. He pointed out that he and made changes to the analysis methodology that he presented at the October 26th meeting. Fox said that he used parcel data instead of using the existing city limits to determine distance from existing development. This change was made to provide more accurate results. Fox also explained that he could not incorporate distance from schools and historical sites into the analysis as the consortium had requested. He reported that historical sites were left out because good quality data was not available for all historical sites within the region. Schools were left out because it was unclear whether living closer to schools was necessarily a good thing. He also felt that using distance from existing development provided the same impact on the final results, and did not want to create redundancy within the analysis. Changes were accepted by consensus.

Comments from public on an item that did not appear on the agenda

There were no written comments received or public in attendance.

Other Business

CPAT Grant Application

O'Shea presented a draft copy of the CPAT grant application.

Snyder said that she had discussed the application with the Peosta City Council. She said that they would be reluctant to provide local match because Peosta is not directly on the trail.

Flooding was also mentioned as a major concern for Heritage Trail.

O'Shea suggested that the application could include studying methods to mitigate flood hazards on the trail and to extend economic benefits to cities that are not connected to the current trail. The Plan could also look at ways to connect additional trails to the Heritage Trail. e.g. a trail from that connects to the Heritage Trail in Dyersville.

ECIA will be added to the list of Stakeholders.

Tri-State Trail Vision, Dubuque County Conservation, and Dubuque and Dyersville Chamber of Commerce will be added to the list of supporting partners.

O'Shea will seek Letters of Support from the following organizations.

- County Board of Supervisors
- County Conservation Department
- Convention and Visitors Bureau
- Tri-State Trail Vision

Fox will provide a map that shows Dubuque County, City Boundaries, and the Heritage Trail.

Hazard Mitigation and Downtown Revitalization Trainings

Fox reported that he, Anna O'Shea, Laura Carstens, and Dave Johnson attended training workshops put on by the Iowa Department of Economic Development in Des Moines on November 2. PowerPoint slides and audio recordings of the presentations are available at www.planiowa.com.

Adjournment

Motion by Bonz, second by Snyder to adjourn the November 9, 2011 Smart City Planning meeting. The motion passed unanimously. The meeting adjourned at 12:40 p.m.