

**SMART PLANNING
Meeting Minutes**

September 26, 2012

10:00 a.m.

ECIA, 7600 Commerce Park

Dubuque, IA 52002

Consortium Members

- | | |
|--|--|
| <input checked="" type="checkbox"/> Anna O'Shea-Dubuque County | <input checked="" type="checkbox"/> Janet Berger-City of Epworth |
| <input type="checkbox"/> Laura Carstens-City of Dubuque | <input checked="" type="checkbox"/> Joyce Jarding-City of Farley |
| <input checked="" type="checkbox"/> Dave Johnson (proxy)-City of Dubuque | <input checked="" type="checkbox"/> Karen Snyder-City of Peosta |
| <input type="checkbox"/> Beth Bonz-City of Asbury | <input checked="" type="checkbox"/> Eric Schmechel-Dubuque SWCD |
| <input type="checkbox"/> Tim Long -City of Cascade | <input type="checkbox"/> Chandra Ravada-ECIA |
| <input type="checkbox"/> Mick Michel-City of Dyersville | |

Public Present

Staff Present

Dan Fox, Paige Comer

Call to Order

The meeting was called to order by Anna O'Shea at 10:10 a.m. The Smart Planning meeting for September 26, 2012 was held at ECIA in Dubuque, Iowa.

Approval of the Agenda

The consortium added discussion on the Zoning Project under other business.

Motion by Jarding, second by Snyder to approve the agenda for September 26, 2012 as amended. The motion passed unanimously.

Review and approve the minutes from the Wednesday, September 12, 2012 Smart Planning Consortium Meeting

The date on the first page was corrected to September 12. Motion by Snyder, second by Jarding to approve the minutes from September 12, 2012 as amended. Berger and Johnson abstained.

Comments from the public that do not appear on the agenda.

No public was present for comments.

Discussion on Future Land Use Maps

The consortium has had the chance to review the Future Land Use Maps. Changes will be made to the Dubuque, Farley, Peosta, and Dubuque County maps based on comments and changes from those specific areas.

The Land Use Chapter, Fox handed out an outline for the consortium to view. When there is more of a draft complete for this chapter, he will email it out to the members. The plan is to have the Land Use Chapter approved before the meeting on October 10, 2012 meeting over email.

Discussion on Community Character Chapter

Fox had sent out the draft to the consortium for review. Peosta's description has been added to the chapter.

Motion by Johnson, second by Berger to approve the Community Character Chapter as submitted. Motion passed unanimously.

Discussion on Implementation Chapter

Fox shared a chart that he would like to use in order to organize implementation projects. Members shared different projects that are occurring and the different elements these projects pertain to. Different ways to display this information were also discussed in order to properly describe every project shared. More implementation ideas will be brainstormed at the big meeting on October 10.

Update on City Workshops

Fox has been talking about the most recent four chapters at the city workshops. He has one workshop left in Cascade.

The final input meeting will be on October 10, 2012. For the final input meeting, O'Shea handed out a flyer for each member to post and distribute as needed. It is important that city council members, city boards, as well as zoning are all aware of the meeting.

At the final input meeting, Fox will give an outline/ summary of everything that has happened throughout the Smart Planning process, as well as describe what input the consortium needs at the meeting.

Fox also described that a resolution will need to be adopted by each city by the 17th of November. The Smart Code Zoning Project also needs to be done before the Smart Planning consortium wraps this all up.

Update on CPAT Grant

O'Shea handed out the schedule of events for October 16-21. She explained when the consortium is expected to be present, as well as what will be expected from the team in the end. Discussion also occurred regarding what groups or people need to be invited to meet with the team in order to help during the Stakeholder Meetings.

Adjournment

Motion by Schmechel, second by Jarding to adjourn the September 26, 2012 Smart Planning meeting. The motion passed unanimously. The meeting adjourned at 11:30 a.m.