

**SMART PLANNING  
Meeting Minutes**

**September 12, 2012**

**10:00 a.m.**

**Farley Memorial Hall**

**Farley, IA 52046**

**Consortium Members**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Anna O'Shea-Dubuque County     | <input type="checkbox"/> Janet Berger-City of Epworth            |
| <input checked="" type="checkbox"/> Laura Carstens-City of Dubuque | <input checked="" type="checkbox"/> Joyce Jarding-City of Farley |
| <input type="checkbox"/> Dave Johnson (proxy)-City of Dubuque      | <input checked="" type="checkbox"/> Karen Snyder-City of Peosta  |
| <input checked="" type="checkbox"/> Beth Bonz-City of Asbury       | <input type="checkbox"/> Eric Schmechel-Dubuque SWCD             |
| <input type="checkbox"/> Tim Long -City of Cascade                 | <input type="checkbox"/> Chandra Ravada-ECIA                     |
| <input type="checkbox"/> Mick Michel-City of Dyersville            |  |

**Public Present**

**Staff Present**

Dan Fox, Paige Comer

### **Call to Order**

The meeting was called to order by Anna O'Shea at 10:10 a.m. The Smart Planning meeting for September 12, 2012 was held at the Farley City Memorial in Farley, Iowa.

### **Approval of the Agenda**

The consortium added discussion on the watershed management plan for Catfish Creek to other business.

Motion by Jarding, second by Carstens to approve the agenda for September 12, 2012 as amended. The motion passed unanimously.

### **Review and approve the minutes from the Wednesday, August 22, 2012 Smart Planning Consortium Meeting**

A couple changes were made to the minutes from Wednesday August 22, 2012. Motion by Bonz, second by Carstens to approve the minutes from August 22, 2012 as amended. Motion passed unanimously.

### **Comments from the public that do not appear on the agenda.**

No public was present for comments.

### **Discussion on Future Land Use Maps**

Fox presented the changes made to the Land Use Maps. There were several changes to the Dyersville map. These changes have been sent to Michel for approval. There will also be changes to the Dubuque maps for the single family category. The maps will be done before the final meeting in October.

O'Shea shared that the County board of supervisors saw the new updates and had no problems with them. A suggestion was to maybe add certain areas for mixed use to the map in places where mixed use already exists.

### **Discussion on Agriculture and Natural Resources Chapter**

During the August 22 meeting, it was agreed to approve the Agriculture and Natural Resources Chapter over email. On September 12, a few grammatical errors were discussed and changed.

Other changes were given to Fox in order for corrections to be made in order to send out a final draft to the consortium for comments. The final draft will be approved next meeting.

### **Discussion on the Issues and Opportunities Chapter**

The Issues and Opportunities Chapter was presented. During the August 22 meeting, it was agreed to approve the Issues and Opportunities Chapter over email.

Motion by Carstens, second by Bonz to re-approve the changes as reflected in O'Shea's email. Motion passed unanimously.

### **Discussion on the Community Character Chapter**

Fox has received information from some of the cities for the Community Character Chapter, but Fox is still waiting for others. Information has been received from Dubuque, Farley, and Peosta.

Fox presented the Goals and Objectives. He described them as being similar and covered other other chapters. The Goals and Objectives for the Community Character Chapter are related to what makes people want to live in a community. These are specific and different for each community. These are meant to be used as general guidelines in order to preserve and protect the things that make a community unique.

The consortium went over the document and much discussion followed leading to changes and corrections.

Motion by Carstens, second by Jarding to approve the Community Character Goals and Objectives as amended. Motion passed unanimously.

### **Discussion on Implementation Chapter**

Fox described the Implementation Chapter. It would be important to keep this chapter simple, by still including everything from each element as well as a project for each element and description of the project. Discussion followed.

### **Update on CDGB ARRA Grant**

The CDGB ARRA Grant and was filed with the State by August 30. O'Shea mentioned that a copy of the Grant is available for anyone who wants one.

### **Update on CPAT Grant**

There is no schedule yet. The dates are set for October 17 through October 20.

### **Watershed Management Plan for Catfish Creek**

Motion by Jarding, second by Bonz to approve and send out the letter on behalf of the consortium in support of the watershed management plan for Catfish Creek. Motion passed unanimously.

### **Adjournment**

Motion by Bonz, second by Carstens to adjourn the September 12, 2012 Smart City Planning meeting. The motion passed unanimously. The meeting adjourned at 12:20 p.m.