

**SMART PLANNING
Meeting Minutes**

July 25, 2012

10:00 a.m.

ECIA

7600 Commerce Park, Dubuque, Iowa

Consortium Members

- Anna O'Shea-Dubuque County
- Laura Carstens-City of Dubuque
- Dave Johnson (proxy)-City of Dubuque
- Beth Bonz-City of Asbury
- Tim Long-City of Cascade
- Mick Michel-City of Dyersville

- Janet Berger-City of Epworth
- Joyce Jarding-City of Farley
- Karen Snyder-City of Peosta
- Eric Schmechel-Dubuque SWCD
- Chandra Ravada-ECIA

Public Present

Jim Bodner

Staff Present

Dan Fox, Paige Comer

Call to Order

The meeting was called to order by Anna O'Shea at 10:04a.m. The Smart Planning meeting for July 25, 2012 was held at ECIA in Dubuque, Iowa.

Approval of the Agenda for the Wednesday, July 25, 2012 Smart Planning committee meeting

Fox added the discussion of land use map upgrades with number six.

Motion by Jarding, second by Carstens to approve the agenda as amended for July 25, 2012. Motion passed unanimously.

Review and approve the minutes from the Wednesday, July 11, 2012 Smart Planning Consortium Meeting

A few changes were made, such as, the date needed to say July 11, some information in the CPAT grant regarding the wireless counters, and to explain complete streets for the audience.

Motion by Carstens, second by Jarding to approve the July 11, 2012 minutes as amended. The motion passed unanimously. Berger abstained.

Comments from the public

There were no comments from the public.

Set Dates for September Public Input Workshops and Discuss

After much discussion, it was decided that there would be two meetings in each city that would cover four or five topics each. The Housing, Economic Development, Hazards, and Utilities chapters will be discussed at the first meeting. The Agricultural and Natural Resources, Issues and Opportunities, Community Character, and Intergovernmental Collaboration Chapters will be discussed in the second meeting.

The meetings are scheduled as followed:

- Dyersville- Monday, August 13, 2012 at 7:00 pm
Monday, September 10, 2012 at 6:30 pm
- Asbury- Tuesday, August 21, 2012 at 6:00 pm
Tuesday, September 18, 2012 at 6:00 pm
- Dubuque- Wednesday, August 15, 2012 at 5:30 pm
Wednesday, September 19, 2012 at 5:30
- Epworth/ Farley- Monday, August 27, 2012 at 6:30
Monday, September 24, 2012 at 6:30
- County- Tuesday, August 21, 2012 at 6:00 pm
Tuesday, September 18, 2012 at 6:00 pm

In October, the consortium plans to hold a meeting where all of the city councils and zoning boards will be invited to discuss the Implementation Chapter. This meeting is tentatively scheduled for October 10, 2012, and will be held in a county building.

Dates are still needed for Cascade and Peosta.

Land Use Map Upgrades

Land use maps have been marked up by the cities in the previous meetings. An updated map will go to Anna with the changes from these meetings and will be presented without the Rural Residential Area shown, making that area an agricultural area when it falls out of the city boundaries. Anything within the two mile areas will stay agriculture if nothing is there.

Review/ Approve Infrastructure and Utilities Chapter City Paragraphs

Bonz has sent Asbury's paragraphs to Fox. The paragraphs were reviewed and corrections were made.

The consortium is waiting for the paragraphs from Dyersville. Once these have been presented and approved the Infrastructure and Utilities Chapter will be completed.

Motion by Carstens, second by Bonz to approve Asbury's paragraph as amended. Motion passed unanimously.

Discussion on the Issues and Opportunities Chapter

Fox sent a hand out of the way he would like to organize the elements of the Issues, Opportunitites, and Community Character chapters. Fox wants to use public input to create a vision statement, and then the community character will be written from information provided by the communities. This information will then be turned into elements.

Carstens has sent Dubuque's information to him, so he will send that out to the consortium to give everyone an outline to show what he's looking for.

There was an agreement by consensus on the outline of how Fox will write this chapter.

Discussion on Agriculture and Natural Resources Chapter

Schmechel does not have this quite ready yet, but plans to have it done by the end of the week.

Discussion on Hazards Chapter

Fox explained that some communities still need to rank their priorities. Once the ranking is completed, he can take the top three to be discussed in the plan.

Discussion on Intergovernmental Collaboration Chapter

After some discussion, the consortium decided that they would like to include some examples of collaboration, but not too many in order to keep it from becoming all inclusive. Topics that will be covered include regional collaboration, formal agreements, informal agreements, 28-E agreements, and intergovernmental collaboration. Everyone is still welcome to provide examples of collaboration to Fox.

Update on CDGB ARRA Grant

The next meeting will be held at the Fire Training Center on Thursday, August 2, at 7 p.m. MSA will be presenting a draft of the Model Rural Smart Code and Eric Schmechel will be presenting on watershed management.

Update on CPAT Grant

No additional meetings have been scheduled. The County is still looking for additional funding and is encouraging other communities to contribute funds if they are able.

Other Business

The University of Iowa project team will be holding a Sustainable Dubuque Field Camp August 13-15. One project team will be working on developing sustainability indicators for Dubuque County's rural communities.

The Dubuque County Farm Bureau has invited O'Shea to speak at their next meeting on September 12. She is planning to speak about the Smart Planning project and the County's watershed protection efforts.

Adjournment

Motion by Bonz, second by Schmechel to adjourn the July 25, 2012 Smart Planning meeting. The motion passed unanimously. The meeting adjourned at 12:20 pm.