

**SMART PLANNING  
Meeting Minutes**

**June 27, 2012**

**10:00 a.m.**

**ECIA, Large Conference Room  
7600 Commerce Park, Dubuque, Iowa**

**Consortium Members**

- Anna O'Shea-Dubuque County
- Laura Carstens-City of Dubuque
- Dave Johnson (proxy)-City of Dubuque
- Beth Bonz-City of Asbury
- Tim Long-City of Cascade
- Mick Michel-City of Dyersville

- Janet Berger-City of Epworth
- Joyce Jarding-City of Farley
- Karen Snyder-City of Peosta
- Eric Schmechel-Dubuque SWCD
- Chandra Ravada-ECIA

**Public Present**

**Staff Present**

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### **Call to Order**

The meeting was called to order by Anna O'Shea at 10:13a.m. The Smart Planning meeting for June 27, 2012 was held at ECIA in Dubuque, Iowa. Introductions were made.

### **Approval of the Agenda for the Wednesday, June 27, 2012 Smart Planning committee meeting**

Motion by Carstens, second by Snyder to approve the agenda for June 27, 2012. Motion passed unanimously.

### **Review and approve the minutes from the Wednesday, June 13, 2012 Smart Planning Consortium Meeting**

The spelling of the word view was corrected on page 3.

Motion by Carstens, second by Bonz to approve the June 13, 2012 minutes as amended. The motion passed unanimously. Snyder abstained.

### **Comments from the public**

There were no comments from the public.

### **Review/ Approve Infrastructure and Utilities Chapter City Paragraphs**

The consortium is waiting for the paragraphs from Asbury and Dyersville. Once these two paragraphs have been presented and approved the Infrastructure and Utilities Chapter will be completed.

Bonz would like the record to reflect that she has sent the paragraph for Asbury to Fox, but will resend it.

### **Discussion on Agriculture and Natural Resources Chapter**

Fox has sent the Agriculture and Natural Resources Chapter to Schmechel and is waiting to receive comments back. Once Fox has received comments, he will have a draft for the consortium to review.

### **Discussion on Hazards Chapter**

Fox left a message with Burger asking about information on other emergency management related plans. Fox has not received a response yet.

Once the draft of the Dubuque County Multi Jurisdictional Hazard Mitigation Plan is posted on July 1<sup>st</sup>, there will be updated charts available.

This will stay on the agenda until after the July meetings to wait for the updated information and charts.

### **Discussion on Intergovernmental Collaboration Chapter**

Fox had sent the draft out to the consortium to review. Many comments were shared in the beginning to work on a more positive tone for the chapter. Pages three, four, and five were discarded, but the consortium would like to see more examples of collaboration that has occurred in the past between cities

and the county. The consortium also wants examples of collaboration in situations other than land use. A list of topics was generated. Members of the consortium will send Fox examples of different occasions where collaboration has occurred.

Discussion occurred to make changes to the paragraphs that were kept in the chapter.

### **Discussion on Intergovernmental Collaboration Goals and Objectives**

After reviewing the Intergovernmental Collaboration Goals and Objectives, changes were made to objectives under goal 5, goal 6, and an objective under goal 6. It was noted that pages numbers need to be added to the document.

Motion by Carstens, second by Bonz to approve the Intergovernmental Collaboration Goals and Objectives as amended. The motion passed unanimously.

### **Update on CDGB ARRA Grant**

O'Shea shared that the next meeting is on July 12<sup>th</sup> with the small cities, Durango, Bankston, and Sageville. The meeting will be held in the Fire Training building at 7:00 pm.

### **Update on CPAT Grant**

O'Shea shared a news paper article that was in the Telegraph Herald regarding the Heritage Trail project. She also shared information learned from June 21, viewing the Heritage Trail with the experts and different interest groups. O'Shea learned that Heritage Trail will have to meet ADA standards, stormwater will need to be addressed, and will need to know if the paved trail has brought more people to using the trail. O'Shea said that there is a grant available for trail counters.

For the future of the project, the consortium wants to have a firm agenda at least one month in advance in order to share the information with others in a timely manner.

### **Other Business**

Fox wanted everyone to know that [www.dubuquesmartplan.org](http://www.dubuquesmartplan.org) has been updated to include all of the chapters that have been approved by the consortium. Fox also shared that an FTP site for the smart plan has been created. The site will provide another option for downloading smart planning documents. The url is <ftp://206.43.6.35/>. The username is: Transportation and the Password is: 12345.

### **Adjournment**

Motion by Bonz, second by Snyder to adjourn the June 27, 2012 Smart Planning meeting. The motion passed unanimously. The meeting adjourned at 12:06 p.m.