

**SMART PLANNING
Meeting Minutes**

June 13, 2012

10:00 a.m.

Cascade City Hall

230 1st Ave W, Cascade, Iowa,

Consortium Members

- Anna O'Shea-Dubuque County
- Laura Carstens-City of Dubuque
- Dave Johnson (proxy)-City of Dubuque
- Beth Bonz-City of Asbury
- Tim Long-City of Cascade
- Mick Michel-City of Dyersville

- Janet Berger-City of Epworth
- Joyce Jarding-City of Farley
- Karen Snyder-City of Peosta
- Eric Schmechel-Dubuque SWCD
- Chandra Ravada-ECIA

Public Present

Jim Bodner

Staff Present

Dan Fox, Paige Comer

Call to Order

The meeting was called to order by Anna O'Shea at 10:20a.m. The Smart Planning meeting for June 13, 2012 was held at the Cascade City Hall in Cascade, Iowa. Introductions were made.

Approval of the Agenda for the Wednesday, June 13, 2012 Smart Planning committee meeting

O'Shea added that she would be giving an update on the progress of the consortium, as well as what all needs to be done before the deadline for the grant.

Motion by Long, second by Berger to approve the agenda for June 13, 2012 as amended. Motion passed unanimously.

Review and approve the minutes from the Wednesday, May 23, 2012 Smart Planning Consortium Meeting

Schmechel needed to be shown as in attendance, as well as add Mitchell McCarthy to having attended the meeting.

Motion by Berger, second by Long to approve the May 23, 2012 minutes as amended. The motion passed unanimously

Comments from the public

There were no comments from the public.

Review/ Approve Infrastructure and Utilities Chapter City Paragraphs

The consortium is still waiting for the paragraphs from Asbury and Dyersville. Once these two paragraphs have been presented and approved the Infrastructure and Utilities Chapter will be completed.

Discussion on Agriculture and Natural Resources Chapter

Fox has sent the Agriculture and Natural Resources Chapter to Schmechel and is waiting to receive comments back. Once Fox has received comments, he will have a draft for the consortium to review.

Discussion on Hazards Chapter

Fox sent out the updated draft to the consortium with the added discussed items from last meeting. Comments and changes were shared with Fox.

The consortium discussed finding other hazard plans to include in the Hazards Chapter. Fox will try to locate a flow chart that describes the relationship of the different hazard plans.

Fox will make these discussed changes and send the chapter out with the highlighted differences for the consortium before the next meeting.

Discussion on Intergovernmental Collaboration Chapter

Fox shared his draft of the Intergovernmental Collaboration Chapter. The consortium would like to see a map that describes the multi-jurisdictional boundaries and the boundary overlap between the different cities.

Discussion occurred that led to changes made to different goals and objectives. Some objectives were added as well. These changes will be reflected in the Intergovernmental Collaboration Chapter and Goals and Objectives for the next meeting.

Discussion on Smart Code

O'Shea shared that the training meeting went very well and was well attended. O'Shea shared that there will be more training for others to attend.

Update on CDGB ARRA Grant

July 12 is the next meeting. If O'Shea receives any new information from MSA she will forward it on to the consortium.

Update on CPAT Grant

O'Shea shared the plan so far for June 21, 2012. The first step of the project is to view the Heritage trail and to meet with different interest groups regarding the trail. The morning will start in Dyersville at eight o'clock. Dyersville, Farley, and Cascade will meet there. Asbury, Peosta, and Epworth will meet up with them along the trail, probably around 11 or 12. At that point they plan on having a working lunch. Around 4 or 5, there will be a meeting in Dubuque.

Other Business

O'Shea handed out an update on the progress of the consortium. The update showed which chapters have been completed and approved, as well as which chapters are unfinished. The update also described the requirements for the grant. The consortium discussed these requirements further and how they will be accomplished. The grant deadline is November 19, 2012.

Adjournment

Motion by Carstens, second by Long to adjourn the June 13, 2012 Smart Planning meeting. The motion passed unanimously. The meeting adjourned at 12:39 p.m.