

**SMART PLANNING
Meeting Minutes**

May 23, 2012

10:00 a.m.

ECIA

7600 Commerce Park, Dubuque, Iowa 52002

Consortium Members

Anna O'Shea-Dubuque County

Laura Carstens-City of Dubuque

Dave Johnson (proxy)-City of Dubuque

Beth Bonz-City of Asbury

Tim Long-City of Cascade

Mick Michel-City of Dyersville

Janet Berger-City of Epworth

Joyce Jarding-City of Farley

Karen Snyder-City of Peosta

Eric Schmechel-Dubuque SWCD

Chandra Ravada-ECIA

Public Present

SWCD Intern Mitch McCartney

Staff Present

Dan Fox, Paige Comer

Call to Order

The meeting was called to order by Anna O'Shea at 10:07a.m. The Smart Planning meeting for May 23, 2012 was held at ECIA in Dubuque, Iowa. Introductions were made.

Approval of the Agenda for the Wednesday, May 23, 2012 Smart Planning committee meeting

Motion by Schmechel, second by Jarding to approve the agenda for May 23, 2012. Motion passed unanimously.

Review and approve the minutes from the Wednesday, May 9, 2011 Smart Planning Consortium Meeting

Several minor changes were made to the minutes.

Motion by Berger, second by Snyder to approve the May 9, 2012 minutes as amended. The motion passed unanimously

Comments from the public

There were no comments from the public.

Review/ Approve Infrastructure and Utilities Chapter City Paragraphs

Fox presented the Infrastructure and Utilities paragraphs from Farley and Cascade. The consortium is still waiting for the paragraphs from Asbury and Dyersville.

Discussion on Agriculture and Natural Resources Chapter

The item will be tabled until next meeting next meeting. Fox will work with Schmechel in to complete this chapter.

Discussion on Hazards Chapter

Fox asked the consortium about the processes their communities are using for hazard mitigation planning and how hazard mitigation fits into their cities' operations. Discussion followed.

O'Shea shared that the county does flood mitigation and flood plain regulation. The cities reported that hazard mitigation plans are implemented through zoning, subdivision, stormwater, and flood plain regulations. Carstens pointed out that many cities also have a fire code to mitigate hazards. Carstens also noted that the City of Dubuque looks at emergency shelters in mobile home parks, levee mitigation, and parks in its hazard mitigation strategy. Berger noted that the Dubuque County Multi-Jurisdictional Hazard mitigation does not cover manmade disasters such as record destruction. Michel reported that Dyersville recently installed new warning systems with battery backup.

Fox will add to the draft for the next meeting and make discussed changes to the current draft.

Discussion on Smart Code

Fox presented the Smart Code. He explained that the Smart Code is an example form based-zoning code that is free for anyone to customize and adopt for their community. MSA will be using the Smart Code as the bases for CDBG project. Fox will email the link out to the consortium for everyone to be able to access the free smart code online.

Update on CDGB ARRA Grant

O'Shea shared that all Bankston, Durango, and Sageville are all on-board for the project. The first meeting will be held June 6, at the Fire Training Center. The full meeting schedule is listed below.

Tech Meeting # 1:	June 6, 2012
Tech Meeting # 2:	July 12, 2012
Tech Meeting # 3:	August 2, 2012
Public Information Meeting # 1 & 2:	August 8 & 9, 2012
Tech Meeting # 4:	August 14, 2012

Update on CPAT Grant

June 21 will be the first meeting for the CPAT Grant. Money still needs to be raised for this.

Review/ Approve Hazard Mitigation Goals and Objectives

Fox presented the Hazard Mitigation Goals and Objectives. He shared the changes he made from the last meeting. Discussion followed.

Motion by Carstens, second by Schmechel to approve the Hazard Mitigation Goals and Objectives as amended. Motion passed unanimously.

Other Business

Fox reported that the ECIA finance department wants to do a funding draw for the smart planning grant. Fox requested that all consortium members turn in their timesheets as soon as possible so staff can complete the draw.

Adjournment

Motion by Bonz, second by Michel to adjourn the May 23, 2012 Smart Planning meeting. The motion passed unanimously. The meeting adjourned at 11:39 a.m.