

**SMART PLANNING
Meeting Minutes**

April 25, 2012

10:00 a.m.

**ECIA, 7600 Commerce Park
Dubuque, IA 52002**

Consortium Members

- | | |
|--|--|
| <input checked="" type="checkbox"/> Anna O'Shea-Dubuque County | <input checked="" type="checkbox"/> Janet Berger-City of Epworth |
| <input checked="" type="checkbox"/> Laura Carstens-City of Dubuque | <input type="checkbox"/> Joyce Jarding-City of Farley |
| <input type="checkbox"/> Dave Johnson (proxy)-City of Dubuque | <input type="checkbox"/> Karen Snyder-City of Peosta |
| <input checked="" type="checkbox"/> Beth Bonz-City of Asbury | <input checked="" type="checkbox"/> Eric Schmechel-Dubuque SWCD |
| <input type="checkbox"/> Tim Long-City of Cascade | <input type="checkbox"/> Chandra Ravada-ECIA |
| <input checked="" type="checkbox"/> Mick Michel-City of Dyersville | |

Public Present

Staff Present

Dan Fox, Paige Comer

Call to Order

The meeting was called to order by Anna O'Shea at 10:10 a.m. The Smart Planning meeting for April 25, 2012 was held at ECIA in Dubuque, Iowa. Introductions were made.

Approval of the Agenda

Motion by Carstens, second by Bonz to approve the agenda for April 25, 2012. Motion passed unanimously.

Review and approve the minutes from the Wednesday, April 11, 2012 Smart Planning Consortium Meeting

Motion by Carstens, second by Berger to approve the April 11, 2012 minutes as amended. The motion passed unanimously.

Comments from the public that do not appear on the agenda.

There were no comments from the public.

Review/ Approve Infrastructure and Utilities Chapter

Fox presented the Infrastructure and Utilities Chapter.

Carstens presented comments from Dubuque Public Works Director Don Vogt. Discussion followed and other grammatical and word changes were made to the document.

Motion by Bonz, second by Carstens to approve the chapter subject to additional city information. Fox will write the city paragraphs and will have that ready for the next meeting.

Review/Approve Agriculture and Natural Resources Goals and Objectives

Fox presented the Agriculture and Natural Resources Goals and Objectives.

Discussion followed and other grammatical and word changes were made to the document. Schmechel reported that he was awaiting comments from his commission on the chapter. He will present his comments at a future meeting. Fox will make the changes and present the chapter at the next meeting.

Discussion on Agriculture and Natural Resources Chapter

Fox presented the work completed so far on the Agriculture and Natural Resources Chapter. He noted the hillshade topography map, the CSR map, and the air quality chart from the Potosi monitor. Fox will have a full draft of the chapter to present at the next meeting

Discussion on the Land Use Chapter

Fox updated the group on the Land Use chapter. He explained that land use will be an important chapter because this is where the group will make important recommendations for future implementation of the plan, and the group will need to make its argument for why this planning process and the recommendation are necessary. Fox explained that he felt that using economic and financial data is the best way to make

this argument. He will be contacting the city and county assessors to get additional data to use in this analysis.

Discuss Comments from City of Dubuque Staff on community Facilities Chapter.

Carstens presented comments from Dubuque Police Chief Mark Dalsing, Carnegie-Stout Public Library Director Susan Henricks, and 911 Center Manager Mark Murphy on the Community Facilities Chapter.

The consortium felt that the changes suggested by Dalsing and Murphy were factual and should be included in the chapter. Motion by Michel second by Bonz to accept the amendments suggested by Dalsing and Murphy. Motion passed unanimously.

The consortium felt that the factual changes suggested by Hendricks should be included in the chapter, while other style and grammatical changes could be included with Fox's discretion. Motion by Michel, second by Bonz to accept the factual comments suggested by Henricks and to accept the style and grammatical changes with Fox's discretion. Motion passed unanimously.

Update on CDGB Grant

O'Shea presented the proposal submitted by MSA. This was the only proposal submitted. O'Shea felt that the proposal was good and the scope of services met the primary objectives of the project. She also noted that the proposal was under budget. O'Shea will be working with ECIA and Dubuque County to complete contracts for the project.

O'Shea asked the group if they thought Bankston, Durango, and Sageville should be invited to the consortium meetings. The group felt that bringing in these cities at this late stage in the process would be difficult. The consortium decided to not invite the three communities into the consortium, but to instead, put those cities in a separate process that is focused on the CDBG project. Consortium members and other small cities will be invited to attend the CDBG meetings.

Update on CPAT Grant

Paula Reeves, AICP from Washington State has been selected as the team leader for the project. No dates have been set at this time.

Other Business

No other business.

Adjournment

Motion by Bonz, second by Berger to adjourn the April 25, 2012 Smart Planning meeting. The motion passed unanimously. The meeting adjourned at 12:40 p.m.