

**SMART PLANNING
Meeting Minutes**

March 14, 2012

10:00 a.m.

**Epworth City Hall, 191 Jacoby Dr E
Epworth, IA 52045**

Consortium Members

- | | |
|--|--|
| <input checked="" type="checkbox"/> Anna O'Shea-Dubuque County | <input checked="" type="checkbox"/> Janet Berger-City of Epworth |
| <input checked="" type="checkbox"/> Laura Carstens-City of Dubuque | <input checked="" type="checkbox"/> Joyce Jarding-City of Farley |
| <input type="checkbox"/> Dave Johnson (proxy)-City of Dubuque | <input type="checkbox"/> Karen Snyder-City of Peosta |
| <input type="checkbox"/> Beth Bonz-City of Asbury | <input type="checkbox"/> Eric Schmechel-Dubuque SWCD |
| <input checked="" type="checkbox"/> Tim Long-City of Cascade | <input type="checkbox"/> Chandra Ravada-ECIA |
| <input checked="" type="checkbox"/> Mick Michel-City of Dyersville | |

Public Present

Jim Bodner

Staff Present

Dan Fox, Paige Comer

Call to Order

The meeting was called to order by Anna O'Shea at 10:18 a.m. The Smart Planning meeting for March 14, 2012 was held at the Epworth City Hall in Epworth. Introductions were made.

Approval of the Agenda

No items were added to the agenda. Motion by Carstens, second by Jarding to approve the agenda for March 14, 2012. Motion passed unanimously.

Review and approve the minutes from the Wednesday, November 23, 2011 Smart Planning Consortium Meeting

Changes were made to the January 11, 2012 minutes, such as adding "green and healthy homes" in paragraph two, as well as a few typos.

Motion by Carstens, second by Berger to approve the January 11, 2012 minutes as amended. The motion passed unanimously.

The February 8, 2012 minutes were discussed. The meeting had adjourned at 1:30 pm.

Motion by Carstens, second by Berger to approve the February 8, 2012 minutes as amended. The motion passed unanimously.

Comments from the public that do not appear on the agenda.

There were no comments from the public.

Review/ Approve Economic Development Chapter

Fox presented the Economic Development Chapter and the changes made, such as an added unemployment chart on page two. The consortium agrees that the charts need to be explained more clearly to describe the differences from year to year since the data is not from all the same year. Fox needs to check to see if there are different statistics and to review the differences between new information and what is already in the chapter.

On page five, the consortium would like to see programs listed from all communities within the consortium or to generalize these programs, mentioning that all these communities share similar goals in city economic development programs, such as job training.

Fox should speak to Kelsey McElroy in order to add an Access my future bullet to page six.

The consortium would like to see the heading Opportunities changed to Strengths on page nine, and Challenges changed to Opportunities on page ten.

Other changes were discussed and Fox will make these changes for the next meeting.

Review/ Approve Infrastructure and Utilities Goals and Objectives

Fox presented the Public Infrastructure and Utilities Goals and Objectives. Changes were made to the wording of certain bullet points. 2.13 was added to the second goal. The consortium also wanted to see an objective added to Goal 4 regarding stormwater.

The changes discussed above, as well as others, will be made by Fox for the next meeting.

Discussion on Infrastructure and Utilities Chapter

Fox would like everyone to send any comments on this chapter to him directly. Each community needs to send a short description of their water and waste-water systems to Fox in order to show the impact those utilities have on the environment.

Discussion on CPAT Heritage Trail Plan

There has been no final notice, but the consortium will be awarded with technical assistance. Someone with training in economic development and bike trails will be the team leader. The consortium will share their input of who to add to the team.

Discussion on CDGB ARRA Grant

The plan to work with Iowa State fell through because they were all booked up. Now, hiring a consultant, is being looked at as an option. Nicole Turpin will write an RFP for the consultant services.

Other Business

No other business.

Adjournment

Motion by Carstens, second by Berger to adjourn the March 14, 2012 Smart City Planning meeting. The motion passed unanimously. The meeting adjourned at 12:32 p.m.