SMART PLANNING
Meeting Minutes

February 8, 2012
10:00 a.m.
ECIA, 7600 Commerce Park
Dubuque, IA 52002

<u>Consortium Members</u>

☒ Anna O'Shea-Dubuque County
☒ Laura Carstens-City of Dubuque
☐ Dave Johnson (proxy)-City of Dubuque
☒ Beth Bonz-City of Asbury
☐ Mike Henry-City of Cascade
☒ Mick Michel-City of Dyersville

☒ Janet Berger-City of Epworth
☒ Bill Einwalter-City of Farley
☒ Karen Snyder-City of Peosta
☒ Eric Schmechel-Dubuque SWCD
☒ Chandra Ravada-ECIA

<u>Public Present</u>

<u>Staff Present</u>
Dan Fox, Chandra Ravada, Paige Comer

Call to Order

The meeting was called to order by Anna O'Shea at 10:10 a.m. The Smart Planning meeting for February 8, 2012 was held at ECIA in Dubuque.

Approval of the Agenda

Item 8.1 Training from Federal Highway was added to the agenda. Items 7, 8, and 8.1 were moved up in the agenda. These items were placed after Item 4. Motion by Carstens, second by Bonz to approve the agenda for February 8, 2012 as amended. The motion passed unanimously.

Review and approve the minutes from the Wednesday, November 23, 2011 Smart Planning Consortium Meeting

Approval of minutes from January 11, 2012 was tabled until the next meeting.

Motion by Michel, second by Carstens to table minutes from January 11, 2012. The motion passed unanimously.

Comments from the public that do not appear on the agenda.

No members of public were present for comments.

Discussion on CDGB ARRA Grant Application

Ravada reported that the Iowa Economic Development Authority has created a grant program for $150,000 of Community Development Block Grant (CDBG) funds from the American Recovery and Reinvestment Act (ARRA). Ravada explained that the County submitted a letter of interest for the grant in January. IEDA is interested in the County's proposal and requested a full application by February 17th. Ravada explained to the group that the timeframe for this project is very short. The project needs to be competed and all funds need to be spent by August 2012. Dubuque County's grant proposal is a research-based project that will create a model zoning and subdivision code that will implement the goals and objectives of the Smart Plan and can be implemented in rural communities. Building codes are not included in the is project. The county will work with Iowa State University faculty in the Community and regional Planning Department to create the sample code. The grant requires that the primary beneficiaries of the plan have at least 50 percent of the population meet low to moderate income requirements. Currently, the cities of Sageville, Durango, and Bankston meet this requirement, but these cities do not have the capacity to apply on their own. Dubuque County will be applying on the cities behalf. Fox is currently working with these communities to get letters of support. The sample code will benefit the three communities but will also be a useful tool for the Smart Development Code project.

Discussion on Smart Development Code project

Ravada reported that if all six communities participate in the project each community will need to have $3,333 a year set aside for this project. If only five communities participate each communities share would be $4,000. Einwalter said that the Farley city council has had concerns about the project. Fox plans to attend a city council meeting in Farley to help with these concerns and create a better understanding as to what this project includes.

O'Shea had looked into applying for additional funding through the Dubuque Racing Association (DRA) to reduce the cost of the project for the cities. However she found that most consortium members are already planning on applying to DRA for other projects, so a DRA application for the Smart Code project will not be an option.

Training for Federal Highway

While in Washington D.C., Ravada spoke with members from the John A Volpe National Transportation Systems Center. The Volpe Center provides training and technical assistance on transportation related subjects to local governments. The Volpe Center would like to do a project that will show the link between transportation and land use. Ravada will research this project further and report back to the Consortium.

Discussion on Economic Development Chapter

Carstens shared her comments on the Economic Development Chapter with the consortium. Discussion followed. It was decided to add some history about the Dubuque area and how the economy has changed and the effects of this change on Dubuque and the surrounding areas.

Michel found some numbers for the history of employment and such that he will send to Fox along with the source that he used. Carstens will find some dialogue to include for the history and change that she will also send to Fox.

Other changes were suggested and Fox will make these changes for the next meeting.

Discussion on Infrastructure and Utilities Goals and Objectives

Fox presented the Infrastructure and Utilities Goals and Objectives. Discussion followed. The changes suggested were noted by Fox and will be made for the next meeting.

Other Business

No other business.

Future Land Use Map Workshop

Consortium members participated in a future land use map workshop. The purpose of the workshop was to create a draft land use map for each city that could be presented to each city's Council. Members reviewed the input collected through public meetings, previous land use plans, and other data. Members commented and provided input on each other's maps. Fox will present the draft maps to each city at a future council meeting.

Adjournment

Motion by Carstens, second by Snyder to adjourn the February 8, 2012 Smart City Planning meeting. The motion passed unanimously. The meeting adjourned at 1:30 p.m.