

**SMART PLANNING  
Meeting Minutes**

**May 29, 2013**

**10:00 a.m.**

**Dubuque City Hall Annex  
1300 Main Street  
Dubuque, IA**

**Consortium Members**

- Anna O'Shea-Dubuque County
- Laura Carstens-City of Dubuque
- Dave Johnson (proxy)-City of Dubuque
- Beth Bonz-City of Asbury
- Tim Long -City of Cascade
- Mick Michel-City of Dyersville

- Janet Berger-City of Epworth
- Joyce Jarding-City of Farley
- Karen Snyder-City of Peosta
- Eric Schmechel-Dubuque SWCD
- Chandra Ravada-ECIA

**Public Present**

Will Cushman, Dyersville Commercial

**Staff Present**

Kyle Kritz, City of Dubuque  
Wally Wernimont, City of Dubuque  
Kelly Ludwig, City of Peosta  
Mark Schneider, ECIA  
Larry Nagle, ECIA  
Dan Fox, ECIA

### **Call to Order**

The meeting was called to order by Anna O'Shea at 10:00 a.m. The Smart Planning meeting for May 29, 2013 was held at the Dubuque City Hall Annex in Dubuque, Iowa.

### **Approval of the Agenda**

Motion by Carstens, second by Bonz to approve the agenda for May 29, 2013. The motion passed unanimously.

### **Review and approve the minutes from the Wednesday, April 24<sup>th</sup> , 2013 Smart Planning Consortium Meeting**

The consortium reviewed comments on the minutes submitted by Carstens. Corrections were made.

Motion by Carstens, second by Bonz to approve the minutes from Wednesday, April 24, 2013 as amended. The motion passed unanimously.

### **Comments from the public that do not appear on the agenda.**

No public was present for comments.

### **Presentation: The City of Dubuque's Unified Development Code**

Kyle Kriz, Wally Wernimount, and Laura Carstens presented on the City of Dubuque's Unified Development Code (UDC). The presentation outlined the contents of the code, and the process that the City followed to collect public input and create the code. The City used a 4-year process to create the UDC, including one year of public input. Discussion followed.

### **Discussion on Agenda 21**

O'Shea provided an update on opposition to the Smart Plan. She reported that there is a petition circulating to repeal the Smart Plan. The group discussed several options for reaching out to the public and getting public input. Some options for additional public outreach include: Present to specific groups including e.g. Tea Party, Farm Bureau, Developers, One on one conversations, and Email list serve. Fox will check with ECIA IT staff to work on setting up an email list serve.

### **Discussion on Kickoff Meeting**

Fox has scheduled meetings with City of Peosta on June 25<sup>th</sup>, City of Asbury July 16<sup>th</sup>, and City of Farley June 18<sup>th</sup>.

### **Discussion on Printing the Smart Plan**

Fox will get printing information to O'Shea. O'Shea will pay for 150 copies of the plan. Cities that want copies can buy copies from O'Shea. The group decided that it would be best to wait to print the plan until after the public meetings in late June or July.

### **Other Business**

There was no other business.

**Adjournment**

Motion by Snyder, second by Bonz to adjourn the May 29, 2013 Smart Planning Consortium meeting. The motion passed unanimously. The meeting adjourned at 12:03 p.m.