

**SMART PLANNING
Meeting Minutes**

November 27, 2012

10:00 p.m.

ECIA

7600 Commerce Park

Dubuque, IA

Consortium Members

Anna O'Shea-Dubuque County

Laura Carstens-City of Dubuque

Dave Johnson (proxy)-City of Dubuque

Beth Bonz-City of Asbury

Tim Long -City of Cascade

Mick Michel-City of Dyersville

Janet Berger-City of Epworth

Joyce Jarding-City of Farley

Karen Snyder-City of Peosta

Eric Schmechel-Dubuque SWCD

Chandra Ravada-ECIA

Public Present

Staff Present

Dan Fox, ECIA

Call to Order

The meeting was called to order by Anna O'Shea at 10:00 a.m. The Smart Planning meeting for November 27, 2012 was held at ECIA in Dubuque, Iowa.

Approval of the Agenda

Motion by Carstens, second by Jarding to approve the agenda for November 27, 2012. The motion passed unanimously.

Review and approve the minutes from the Wednesday, November 7, 2012 Smart Planning Consortium Meeting

The consortium reviewed comments on the minutes submitted by Carstens. Corrections were made.

Motion by Michel, second by Carstens to approve the minutes from Wednesday, November 7, 2012 as amended. The motion passed unanimously.

Comments from the public that do not appear on the agenda.

No public was present for comments.

Discussion on Public Participation Chapter

Fox presented the revised draft of the Public Participation Chapter. The consortium reviewed the draft and made several changes. Motion by Carstens, second by Berger to adopt the Public Participation Chapter as amended. Motion passed unanimously.

Discussion on Future Land Use Maps

Fox presented the future land use maps. The maps had been updated to include new information submitted by City of Dubuque, City of Dyersville and City of Asbury. Motion by Berger, second by Snyder to include the future land use maps in the plan as submitted by each city. The motion passed unanimously.

Discussion on Smart Plan Final Draft

Fox presented the final draft format of the Smart Plan. Fox requested that the consortium finalize the order of the chapters. Finalize the order of the chapters. The Consortium decided on the following order: Public Participation, Issues and Opportunities, Community Character, Community Facilities, Public Infrastructure and Utilities, Transportation, Economic Development Housing, Agriculture and Natural Resources, Hazard Mitigation, Watershed Management, Land Use, Intergovernmental Collaboration, Implementation. The Consortium discussed printing the final document. Fox will look into pricing for printing the final document. The consortium reviewed the layout and made suggestions. Fox will finalize the document layout and present the final draft to the Consortium.

Discussion on Smart Zoning Project Draft Contract

Fox reported that there was no new information to present on the Smart Zoning Contract.

Other Business

Dubuque County will host a work session for the Smart Plan on December 17th and a Final Public Hearing on January 14, 2013.

Adjournment

Motion by Jarding, second by Snyder to adjourn the November 27, 2012 Smart Planning meeting. The motion passed unanimously. The meeting adjourned at 1:45 p.m.