

**SMART PLANNING
Meeting Minutes**

April 23, 2014

10:00 p.m.

ECIA

7600 Commerce Park

Dubuque, Iowa

Consortium Members

- | | |
|---|--|
| <input checked="" type="checkbox"/> Anna O'Shea-Dubuque County | <input checked="" type="checkbox"/> Janet Berger-City of Epworth |
| <input type="checkbox"/> Laura Carstens-City of Dubuque | <input type="checkbox"/> Joyce Jarding-City of Farley |
| <input checked="" type="checkbox"/> Eric Van Buskirk (proxy)-City of Dubuque | <input type="checkbox"/> Bill Einwalter (proxy) – City of Farley |
| <input checked="" type="checkbox"/> Wally Wernimont (proxy) – City of Dubuque | <input checked="" type="checkbox"/> Karen Snyder-City of Peosta |
| <input type="checkbox"/> Beth Bonz-City of Asbury | <input type="checkbox"/> Eric Schmechel-Dubuque SWCD |
| <input type="checkbox"/> Mick Michel-City of Dyersville | <input type="checkbox"/> Chandra Ravada-ECIA |

Public Present

Rob Ostwinkle, Dubuque County Farm Bureau

Paul R Kurt, Dubuque County Land Owner

RRS Stewart, Dubuque County History Preservation Commission

Staff Present

Dan Fox, ECIA

Call to Order

The meeting was called to order by Anna O'Shea at 10:05 a.m. The Smart Planning meeting for April 23, 2014 was held at ECIA in Dubuque, Iowa.

Introductions

Introductions were made.

Approval of the Agenda

Motion by Snyder, second by Berger to approve the agenda for April 23, 2014 as amended. The motion passed unanimously.

Review and approve the minutes from the Wednesday, March 26, 2014 Smart Planning Consortium Meeting

Fox reported that the draft minutes were not ready for review.

Motion by Berger, second by Van Buskirk to table the approval of the minutes from the Wednesday, March 26, 2014 Smart Planning Consortium Meeting until the next meeting. The motion passed unanimously.

Discussion on Residential Zoning

Fox presented a draft residential zoning chapter. The draft chapter was based on the residential chapter of the Epworth Zoning Code. Fox explained that the Epworth zones had been modified to show some possible changes that could be implemented in city zoning codes. Changes are intended for use in city residential zones. The group will be discussing changes for county residential zones in the future.

Changes in the draft code include:

- Updated layout with illustrations.
- Adding a corner store or corner office use to R-1 and R-2 districts.
- Reducing the R-1 minimum lot area from 7,500 sq. ft. to 6,000 sq. ft., and the minimum lot width from 70 ft. to 60 ft.
- Reducing the R-2 minimum lot area for one-family from 7,500 5,000 sq. ft., reducing the minimum lot width for one-family from 70 ft. to 50 ft., reducing the minimum front yard depth for one-family from 25 ft. to 20 ft., reducing the minimum sum of both side yards for one-family from 15 ft. to 10 ft. and reducing the minimum rear yard depth for one-family from 20 ft. to 30 ft.
- Added definitions for Corner Office, Corner Store, and Zero Lot Line.

Discussion on Agricultural Zoning

Fox presented a draft of the A-1 and R-1 chapters from the Dubuque County Zoning ordinance. Fox stated that the objective with this draft was to be a starting point for discussion on the two chapters. He reported that he and taken the chapters from the existing ordinance, adjusted the formatting, and added illustration and charts.

Discussion followed.

- Organization of information could be improved.
- Charts – Ag standards do not fit well into the standard charts used for the residential section. Ag section will require different chart formatting.
- Improved definitions. Eg define semipublic. Some wording is repeated in each section. Repetition could be eliminated by better definitions.
- Parking – parking requirements could be moved to a chart that lists the parking requirements for all uses.
- Fox will provide an updated draft for review at the next meeting.

Discussion on Updated Meeting Schedule

O’Shea presented the updated meeting schedule. The location of today’s meeting had been changed and the next meeting’s date and location has been changed to June 4th, 2014 at the Meadows in Asbury.

Motion by Snyder, second by Berger to approve the updated meeting schedule. The motion passed unanimously .

Comments from the public on an item that does not appear on the agenda

Paul Kurt said that it is important to have the minutes before the meeting. He uses the minutes to prepare for the meetings. Fox said that the minutes from March meeting were delayed because the meeting was very long with a large amount of public input. The March minutes will be available for review before the next meeting

Other Business

O’Shea informed the group that the proposed amendments to the Dubuque County Regional Smart Plan will be on the agenda at upcoming Zoning Commission and Board of Supervisors meetings. The Dubuque County Zoning Commission will meet at 6:00 p.m. on May 20, at the Fire Training Center. The Dubuque County Board of Supervisors meeting will be at 5:30 p.m. on June 30 at the Dubuque County Courthouse. The proposed introduction and the proposed amendments to the Agriculture and Natural Resources Chapter, the Watershed Chapter, and the Transportation Chapter will be posted on www.dubuquesmrtplan.org and will be sent to the Citizen’s Advisory Committee mailing list.

The next meeting will be held at 10:00 a.m. on Wednesday, June 4, at the Meadows in Asbury.

Adjournment

Motion by Van Buskirk, second by Snyder to adjourn the April 23, 2014 Smart Planning Consortium meeting. The motion passed unanimously. The meeting adjourned at 11:40 a.m.