

**SMART PLANNING
Meeting Minutes**

February 26, 2014

10:00 a.m.

ECIA

7600 Commerce Park

Dubuque, Iowa

Consortium Members

- | | |
|--|--|
| <input checked="" type="checkbox"/> Anna O'Shea-Dubuque County | <input type="checkbox"/> Janet Berger-City of Epworth |
| <input checked="" type="checkbox"/> Laura Carstens-City of Dubuque | <input checked="" type="checkbox"/> Joyce Jarding-City of Farley |
| <input type="checkbox"/> Dave Johnson (proxy)-City of Dubuque | <input type="checkbox"/> Bill Einwalter (proxy) – City of Farley |
| <input type="checkbox"/> Kyle Kritz (proxy) – City of Dubuque | <input checked="" type="checkbox"/> Karen Snyder-City of Peosta |
| <input checked="" type="checkbox"/> Beth Bonz-City of Asbury | <input type="checkbox"/> Eric Schmechel-Dubuque SWCD |
| <input checked="" type="checkbox"/> Mick Michel-City of Dyersville | <input checked="" type="checkbox"/> Chandra Ravada-ECIA |

Public Present

Brian Lammers, Developer

Jim Holz, MSA Professional Services

Robert Ostwinkle, Dubuque County Farm Bureau

Staff Present

Dan Fox, ECIA

Call to Order

The meeting was called to order by Anna O'Shea at 10:04 a.m. The Smart Planning meeting for February 26, 2014 was held at ECIA in Dubuque, Iowa.

Approval of the Agenda

Motion by Carstens, second by Jarding to approve the agenda for February 26, 2014. The motion passed unanimously.

Review and approve the minutes from the Wednesday, January 22, 2014 Smart Planning Consortium Meeting

Motion by Michel, second by Snyder to approve the minutes from the Wednesday, January 22, 2014 Smart Planning Consortium Meeting as amended. The motion passed unanimously.

Comments from the public on an item that does not appear on the agenda.

Time for public comments was provided. Members of the public were present. No comments were made.

Discussion on the Citizens Advisory Committee

O'Shea presented an updated membership list for the Citizens Advisory Committee (CAC). O'Shea asked the group to review the list and see if anyone else needed be added. Brian Lamers was added to the list. The final list had 22 names.

Fox stated that all CAC members would be invited to the March consortium meeting in Farley. Fox asked the group to provide ideas on agenda items for the meeting. Discussion followed. The group felt that the meeting should include an orientation presentation for the members that should outline the group's goals and objectives, expectation for the CAC members, and a schedule for future meetings. The meeting should also include some time for group discussion or a discussion activity. Fox will work with the Consortium over the next month to create an agenda and prepare a presentation for the March meeting.

Discussion on Residential Zoning

Fox presented a residential visual survey. The purpose of the survey is to provide a more visual method for gathering input on zoning. Fox stated that the purpose for presenting the survey at this meeting was to gather input from on residential zoning from the group and to gather input on the survey itself. The survey could be used as part of future meetings with stakeholders and the general public.

The group completed the survey and discussion followed. The group suggested changes to the form including adding mobile homes and duplexes to the list and removing items 9 and 10. Fox will revise the form and will keep it in mind for future input activities.

Fox will create an outline based on the residential zoning discussion from today's meeting and discussion from previous meetings and present at the next meeting.

Discussion on Zoning Code Illustrations

Fox presented zoning code illustrations for Lot Types, Traditional Subdivision, and Conservation Subdivision. The group reviewed the illustrations and suggested changes for the Traditional and Conservation Subdivision illustrations. The group felt that some clarification was needed on the two illustrations. Fox will present revised illustrations at a future meeting.

Input for ECIA Transportation Staff

Fox reported that the ECIA transportation staff were seeking input from all the boards and committees that they work with on a regular basis. The input will be used for the department's work program that will be prepared over the next several months. Fox asked the group to consider what they would like to see from ECIA staff in the next fiscal year. Input can be submitted by email before April 1st.

Comments on the Smart Plan

O'Shea reported that she and Eric Schmechel had gone over the comments submitted on the Watershed Chapter of the Smart Plan and had come up with potential changes.

O'Shea will meet with Fox and Schmechel to go over the comments on the Agricultural and Natural Resources Chapter in the near future.

O'Shea informed the group that the next steps will be to draft an amendment to the Smart Plan and have it approved by the Board of Supervisors over the next couple months.

Other Business

The next meeting will be held at 5:30 p.m. on Wednesday, March 26, at Farley Memorial Hall. The Citizens Advisory Committee will be invited to the meeting.

Adjournment

Motion by Snyder, second by Carstens to adjourn the February 26, 2014 Smart Planning Consortium meeting. The motion passed unanimously. The meeting adjourned at 11:40 a.m.