

**SMART PLANNING
Meeting Minutes**

November 27, 2013

10:00 a.m.

Memorial Hall

301 1st St NW, Farley, Iowa

Consortium Members

- | | |
|--------------------------------------------------------------------|------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Anna O'Shea-Dubuque County | <input checked="" type="checkbox"/> Janet Berger-City of Epworth |
| <input checked="" type="checkbox"/> Laura Carstens-City of Dubuque | <input checked="" type="checkbox"/> Joyce Jarding-City of Farley |
| <input type="checkbox"/> Dave Johnson (proxy)-City of Dubuque | <input type="checkbox"/> Bill Einwalter (proxy) – City of Farley |
| <input type="checkbox"/> Kyle Kritz (proxy) – City of Dubuque | <input checked="" type="checkbox"/> Karen Snyder-City of Peosta |
| <input type="checkbox"/> Beth Bonz-City of Asbury | <input type="checkbox"/> Eric Schmechel-Dubuque SWCD |
| <input type="checkbox"/> Mick Michel-City of Dyersville | <input type="checkbox"/> Chandra Ravada-ECIA |

Public Present

Staff Present

Dan Fox, ECIA

Call to Order

The meeting was called to order by Anna O'Shea at 10:03 a.m. The Smart Planning meeting for November 23, 2013 was held at the Memorial Hall in Farley, Iowa.

Approval of the Agenda

Motion by Jarding, second by Snyder to approve the agenda for November 27, 2013. The motion passed unanimously.

Review and approve the minutes from the Wednesday, September 18, 2013 Smart Planning Consortium Meeting

Motion by Carstens, second by Snyder to approve the minutes from the Wednesday, September 18, 2013 Smart Planning Consortium Meeting as amended. The motion passed unanimously.

Review and approve the minutes from the Wednesday, October 23, 2013 Smart Planning Consortium Meeting

Motion by Carstens, second by Jarding to approve the minutes from the Wednesday, October 23, 2013 as amended. The motion passed unanimously.

Comments from the public that do not appear on the agenda.

Time for public comments was provided. No members of the public were present and no written comments had been submitted.

Discussion on Zoning Code Illustrations

Fox reported that there was no update on Zoning Code Illustrations and he requested that the item be tabled until next meeting. Motion by Carstens, second by Jarding to table the Discussion on Zoning Code Illustration until next meeting. The Motion passed unanimously.

Stakeholder Group Identification and Outreach

The group reviewed the draft letter to stakeholders and the draft public engagement plan and made several changes. Fox will make the changes and prepare an updated final draft for the next meeting.

Fox reported that he had received stakeholder contact lists from several of the members. He requested that all members submit their list of stakeholders before the next meeting.

Discussion on Future Meetings

The group discussed the 2014 meeting schedule. O'Shea will draft an updated schedule and send it out to the group.

The next Smart Planning Consortium meeting will be held at 10:00 a.m. on Wednesday December 18, 2013 at City Hall in Epworth, Iowa.

Discussion on Target Topics

Fox presented the National Association of Realtors 2013 Community Preference Survey. The survey studies Americans attitudes as they relate to neighborhoods and where people want to live. Fox said that this survey could be helpful to the group as they move forward with the project. The group reviewed the

survey and discussed the results. The full survey can be found at <http://www.realtor.org/articles/nar-2013-community-preference-survey>

Adjournment

Motion by Snyder, second by Carstens to adjourn the October 23, 2013 Smart Planning Consortium meeting. The motion passed unanimously. The meeting adjourned at 12:20 p.m.